

MUSWELL HILL BOWLING CLUB - FORMED 1901
NEXT TO 36 KINGS AVENUE
MUSWELL HILL
LONDON N10 1PB

Please scan and forward a copy of this form to the Club Secretary admin@muswellhillbowlingclub.co.uk

BOOKING ENQUIRY FORM

PLEASE COMPLETE THE FOLLOWING

Name of hirer	
Address	
Telephone	
Email address	

Date required		
Time required	From	until [2300 latest]

Type of function	<i>[party, classes, meeting – please be clear as to the purpose of the event]</i>
No. of people attending	<i>[maximum 60 or 44 seated]</i>

Other requirements

I would like to use the licensed bar	<i>[Yes/No]</i>
I would like to use the kitchen	<i>[Yes/No]</i>

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Important information

Muswell Hill Bowling Club is pleased to make its clubhouse available to our members and to the wider community. Our clubhouse is not a 'function venue', in that we do not provide catering, sound systems, or a clearing up service.

Since all 'Club' representatives are volunteers and any phone numbers provided are private, we do request that you initially contact us by email and if given telephone contact details, that these are used with discretion and during the day.

Our Club is in a residential area and the buildings date from the early 20th century. Please be aware of the following and in particular some of the restrictions on the use of the premises:

- i. There is a full bar service available
- ii. There is a full range of crockery (including green "Beryl" ware) glassware and cutlery available for use
- iii. The kitchen includes an electric oven, microwave, dishwasher, fridge/ freezer, 2 kettles and a tea urn.
- iv. The following items are NOT supplied, so you may wish to bring black rubbish bags; recycling bin bags; washing up liquid, sponges and dish cloths.
- v. No naked flames are to be used on Club premises, including particularly fireworks, barbecues, spit roasts, and fire bowls. Candles on tables may be used by agreement with the Club's Event Manager.
- vi. Noise must be at all times appropriate for a residential area. No loud music after 11pm. The playing of music to be inside the clubhouse only.
- vii. Details of the full hire charge are set out in the Terms and Conditions of Hire but a £200 refundable deposit is expected on confirmation of booking and additionally the agreed hire fee is payable in full at least 14 days before the date of the event.
- viii. This deposit will be refunded after the event but subject to deductions to cover damage or other issues as detailed in our terms and conditions.
- ix. In addition a £50 non-refundable deposit is payable on confirmation of booking. This will be set against the final hire charge.
- x. Full payment of the hire charge is expected at least 14 days before the event.
- xi. The full terms of the agreement are set out in the Booking Terms and Conditions and in the event of any conflict between what is stated here and those terms, the latter will prevail.